



Board Member Job Description: Member at Large

Terms of the Member at Large as per the CATA by-Laws

The term of office of the President, Vice-President, Secretary, and the At Large members shall be two (2) years, commencing at the annual business meeting of the CATA next following their election and continuing until the annual business meeting of the CATA two (2) years later. The same person may be elected to not more than two (2) successive terms of the same office.

Eligibility per the CATA By-Laws

All officers shall be certified members of the NATA for a period of not less than five (5) years immediately prior to their nomination, and shall have resided and practiced professionally within the State of Colorado for a period of not less than two (2) years immediately prior to their nomination.

Duties per the CATA By-Laws

1. To serve as full voting members of the Executive Board.
2. To assist the Vice-President with the coordinating of the annual meeting.

Description of the duties of CATA Member at Large

1. There are two at large members that serve on the Executive Board. These member at large position are elected on opposing years to maintain consistency on the Executive Board
 - a. The member at large is expected to participate in as many of the conference calls and official meetings of the CATA executive board as possible. Failure to participate may result in being excused from the CATA executive board.
 - b. These meetings are conducted on a monthly to quarterly basis and are typically conducted via conference call with at least one face-to-face annual planning meeting.
2. The member at large acts as the primary contact and oversight of assigned committees that have been created in order to conduct business with in the CATA. The Member at large is responsible for gathering reports from their committee chairs to bring to the Executive Board during meetings.
 - a. Current committee oversight is as follows, but are subject to change:
 - i. MAL (1):
 1. Professional Development Committee
 2. Election Committee
 3. Honors & Awards Committee
 4. Secondary Schools Committee
 - ii. MAL (2):
 1. Governmental Affairs Committee
 2. Communications & PR Committee
 3. Corporate Sponsorship Liaison
 4. Finance Committee